

GLRPPR Record of In-Kind Contribution

The Great Lakes Regional P2 Roundtable receives financial assistance from U.S. EPA. U.S. EPA requires a record of an in-kind match from **GLRPPR** members. Please help us by completing this in-kind contribution form. If you have any questions, please contact Bob Iverson at **GLRPPR** at **217/333-8946**.

Date: _____

Meeting Title (Project/Workgroup/Board): _____

Name: _____ Agency _____

Address: _____

Phone: _____ E-Mail: _____

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In-Kind Contribution of Labor Hours:

Use the following codes for **IN-KIND** contributions:

- W** - Time spent on this project at the office or at home
- C** - Time spent at a Roundtable Conference or meeting spent on this project
- T** - Phone or conference call time
- P** - Other contributions, please explain

Date	Location	Labor (use codes)	Time (hrs)

Total Hours: _____

Include time not paid for out of federal grant funds. Include preparation time in office, travel time, time spent working in meetings. Use additional pages if necessary.

Other IN-KIND Contributions

Itemize portions of travel, materials, supplies and other in-kind contributions.

Travel:	Materials:	Supplies:	Other:	Total:
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Hours (_____ x your hourly wage) = _____

Other _____ = _____

Total In-Kind Contribution (Labor=Other) = _____

Signature of Roundtable Member _____

Please return this form to: GLRPPR/ISTC, One Hazelwood Dr, Champaign, Illinois 61820
 or fax to 217.333.8944